

**TOWNSHIP OF MONTGOMERY  
TOWNSHIP COMMITTEE**

**REGULAR MEETING MINUTES  
THURSDAY, JULY 6, 2023**

The Regular Meeting of the Township Committee of the Township of Montgomery was called to order by Deputy Mayor Singh at 7:00 p.m.

**ROLL CALL:** The following were present: Deputy Mayor, Neena Singh; Committee Member, Dennis Ahn; Committee Member, Patricia Taylor Todd

**ABSENT:** Mayor, Devra Keenan; Committee Member, Vincent Barragan

Also present were Chief Financial Officer, Michael Pitts; Township Attorney, Wendy Rubenstein-Quiroga; Township Clerk, Lisa Fania

**ALSO ABSENT:** Township Administrator, Lori Savron

**MEETING NOTICE:** Deputy Mayor Singh noted that adequate notice of the meeting was provided to the official newspapers of the Township, posted on the municipal bulletin board and filed with the Township Clerk as required by law on January 5, 2023.

**SALUTE TO THE FLAG:** Deputy Mayor Singh led the Pledge of Allegiance.

**PUBLIC COMMENT**

The following members of the public spoke during public comment:

**Andrew Davis**, a resident of Portland Drive, asked for an update on the status of the redevelopment studies for the Route 518 and Route 206 corridor.

During public comment, Township Attorney, Wendy Rubenstein-Quiroga, explained that the Planning Board has been working on the study and suggested A. Davis contact the Township Administrator and/or Planning Coordinator for an update on the status.

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**ORDINANCES – FIRST READING/INTRODUCTION**

There were no ordinances for introduction.

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**ORDINANCES – PUBLIC HEARING/FINAL ADOPTION**

Deputy Mayor Singh read by title the introduced ordinance:

ORDINANCE OF THE TOWNSHIP OF MONTGOMERY PROVIDING FOR THE ACCEPTANCE OF  
BLOCK 28001, LOT 5.119 IN MONTGOMERY RIDGE FOR ROAD AND RIGHT-OF WAY  
PURPOSES

Deputy Mayor Singh declared the public hearing open. No comments from the public.

Motion by Todd, seconded by Ahn to close the public hearing.

Motion by Todd, seconded by Ahn to adopt Ordinance #23-1701.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Barragan, Mayor Keenan

Ordinance advertised May 24, 2023, Courier News. Posted on municipal bulletin board as required by law.

**ORDINANCE #23-1701**

AN ORDINANCE OF THE TOWNSHIP OF MONTGOMERY IN SOMERSET COUNTY  
PROVIDING FOR THE ACCEPTANCE OF DEDICATION OF BLOCK 28001, LOT 5.119, IN  
MONTGOMERY RIDGE, FOR ROAD AND RIGHT-OF-WAY PURPOSES

**WHEREAS**, JER-Herring Orchard, LLC appeared before the Planning Board of Montgomery Township for Preliminary & Final Major Subdivision and Preliminary & Final Site Plan approval under case PB-09-12 on March 18, 2013 construct forty (40) affordable rental apartment units in two (2) buildings, and one hundred twelve (112) market rate units in twenty (20) townhouse buildings, for a total of one hundred fifty-two (152) residential units for the premises formerly known and designated as Block 28001, Lot 5.01 on the Montgomery Township Tax Map (rev. 2012), located along Orchard Road, within the SSIZ-1 zoning district; and

**WHEREAS**, a condition of that approval included the dedication of property now known as Block 28001, Lot 5.119, which was at the northwest corner of former Block 28001, Lot 5.01, to the Township of Montgomery for roadway and right-of-way purposes; and

**WHEREAS**, the Township of Montgomery has determined that it wishes to accept the dedication of Block 28001, Lot 5.119, for public purposes, a portion of which could potentially be used to construct a roadway designated in the Township's Master Plan from Orchard Road to the Tapestry development south of Bedens Brook, amongst other things; and

**WHEREAS**, the Local Lands and Buildings Law, *N.J.S.A. 40A:12-1 et seq.*, requires that an Ordinance be adopted permitting the Township to accept the dedication of the Property; and NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Montgomery in Somerset County, New Jersey, as follows:

**Section 1. Acceptance of Dedication of Block 28001, Lot 5.119 Authorized.** Pursuant to *N.J.S.A. 40A:12-13, et seq.*, the acceptance of dedication for Right-of-Way purposes, of Block 28001, Lot 5.119, formerly a portion of Lot 5.01, as more particularly described on **Schedule "A"**, a Deed of Dedication made on December 19, 2013, and recorded in the Somerset County Clerk's office as Instrument #2013067805, deed book 6693, pages 788-795; and shown on **Schedule "B"**, Final Plat – Phase 1 prepared for Lot 5.01 in Block 28001, dated November 15, 2012, revised through February 25, 2013, and recorded in the Somerset County Clerk's office as Instrument #2014005407, deed book 6700, pages 2350-2351; attached herewith a made a part hereof. This acceptance of dedication is made pursuant to conditions of approval granted by the Montgomery Township Planning Board for case PB-09-12.

**Section 3. Repealer.** All ordinances and resolutions or parts thereof inconsistent with this Ordinance are repealed.

**Section 4. Severability.** If any section, paragraph, subsection, clause or provision of this ordinance shall be adjudged by a court of competent jurisdiction to be invalid, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and remainder of this ordinance shall be valid and enforceable.

**Section 5. Effective Date.** This ordinance shall take effect upon final adoption and publication in accordance with law.

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Deputy Mayor Singh read by title the introduced ordinance:

**AN ORDINANCE ESTABLISHING A COMPREHENSIVE SALARY AND WAGE PLAN FOR THE TOWNSHIP OF MONTGOMERY, SOMERSET COUNTY AND TO PROVIDE FOR ITS ADMINISTRATION IN 2023**

Deputy Mayor Singh declared the public hearing open. No comments from the public.

Motion by Todd, seconded by Ahn to close the public hearing.

Motion by Todd, seconded by Ahn to adopt Ordinance #23-1701.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

Ordinance advertised June 21, 2023, Courier News. Posted on municipal bulletin board as required by law.

**ORDINANCE #23-1702**

**AN ORDINANCE ESTABLISHING A COMPREHENSIVE SALARY AND WAGE PLAN FOR THE TOWNSHIP OF MONTGOMERY, SOMERSET COUNTY, AND TO PROVIDE FOR ITS ADMINISTRATION IN 2023**

**BE IT ORDAINED**, by the Township of Montgomery in the County of Somerset and the State of New Jersey, as follows:

**SECTION 1.** For 2023, the salary and wage plan for employees and certain officials of the Township of Montgomery shall be in accordance with the provisions of this ordinance as hereafter shown.

**SECTION 2.** The administration of the salary and wage plan as set forth in this ordinance shall be the responsibility of the Township Administrator and shall be in accordance with such rules and regulations as may be adopted from time to time by resolution of the Township Committee of the Township of Montgomery.

**SECTION 3.** Salaried employees and officials shall receive annual rates of pay in accordance with the following schedule:

	<u>Minimum</u>	<u>Maximum</u>
Mayor		\$ 6,007.00
Township Committee Member		4,503.00
Township Prosecutor		44,488.00
Municipal Judge		32,170.00
Public Defender		3,659.00
Police Director/Township Administrator	\$159,001.00	213,476.00
Township Administrator	152,841.00	199,664.00
Police Director/Captain	149,181.00	187,675.00
Police Director	143,680.00	186,048.00
Police Chief	143,680.00	183,529.00
Deputy Police Director/Captain	138,180.00	179,634.00
Chief Financial Officer/Tax Collector/QPA	138,180.00	179,634.00
Chief Financial Officer/Tax Collector	138,180.00	179,634.00
Captain	129,111.00	166,061.00
Township Clerk/Purchasing Agent	99,921.00	153,871.00
Township Clerk	99,921.00	153,871.00
Chief Financial Officer	99,921.00	153,871.00

Township Engineer	99,921.00	153,871.00
Planning Director	99,921.00	153,871.00
Superintendent of Public Works	99,921.00	153,871.00
Parks and Recreation Director	99,921.00	153,871.00
Recreation Director	99,921.00	153,871.00
Construction Official / Fire Marshall	99,921.00	153,871.00
Director of Wastewater Operations	99,921.00	153,871.00
IT Director	99,921.00	153,871.00
Construction Official	99,921.00	153,871.00
Fire Marshall	99,921.00	153,871.00
Assistant Township Administrator	79,204.00	121,951.00
Assistant Township Engineer	79,204.00	121,951.00
Assistant Superintendent of Public Works	79,204.00	121,951.00
Assistant Chief Financial Officer / Deputy Tax Collector	79,204.00	121,951.00
Assistant Planning Director	79,204.00	121,951.00
Community Development Director	79,204.00	121,951.00
GIS / CAD Manager	79,204.00	121,951.00
Open Space & Stewardship Director	79,204.00	121,951.00
MIS Coordinator	74,542.00	114,207.00
Purchasing Agent	74,542.00	114,207.00
Tax Assessor (Full-Time)	74,542.00	114,207.00
Assistant Chief Financial Officer	70,425.00	112,869.00
Assistant Recreation Director	70,425.00	112,869.00
Assistant Tax Assessor	70,425.00	112,869.00
Assistant Open Space & Stewardship Director	70,425.00	112,869.00
Building Maintenance Foreman	70,425.00	112,869.00
Chief Sewer Plant Operator	70,425.00	112,869.00
Parks Foreman	70,425.00	112,869.00
Roads Foreman	70,425.00	112,869.00
Payroll Manager / Pension Coordinator	70,425.00	112,869.00
Personnel Coordinator	70,425.00	112,869.00
Senior Financial Analyst	70,425.00	112,869.00
IT Specialist / Public Safety Technician	57,913.00	110,954.00
Conservation Stewardship Technician	57,913.00	92,484.00
Laboratory Supervisor	57,913.00	92,484.00
Senior Recreation Program Coordinator	57,913.00	92,484.00
Deputy Township Clerk	57,913.00	92,484.00
Court Administrator	52,171.00	80,338.00
Recreation Program Coordinator	52,171.00	80,338.00

**SECTION 4.** Hourly employees shall receive hourly rates of pay in accordance with the following schedule:

	<u>Minimum</u>	<u>Maximum</u>
Community Information Officer	27.92	45.60
Administrative Assistant	27.92	42.18
Executive Secretary	24.43	38.01
Secretary I	19.11	28.73
Clerk Typist II	16.77	25.63
Clerk Typist I	15.33	23.13

Facility Aide	14.13	15.80
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**Aquatics:**

Aquatics Director	25.36	30.10
Assistant Aquatics Director	22.33	25.32
Certified Instructor	19.30	22.00
Non-Certified Instructor	16.27	21.44
Lifeguard	14.13	17.00

**Summer Camp:**

Camp Coordinator	18.90	26.37
Head Counselor	16.27	23.93
Arts & Crafts Specialist	16.27	23.93
Trip Coordinator	16.27	23.93
Assistant Head Counselor	14.76	22.20
Counselor	14.13	21.50

**SECTION 5:** Hourly Employees shall be compensated at appropriate overtime rates of pay for the time worked in excess of 40 hours per week.

**SECTION 6:** Compensatory time off for overtime worked will not be allowed.

**SECTION 7:** Under extraordinary circumstances, and subject to policy guidance by the Township Committee, the Township Administrator may approve compensation of employees at rates of pay outside the ranges set forth in Section 3, 4 and 5 above.

**SECTION 8:** Rates of pay for temporary, seasonal, occupational and other employees for whom no other method of compensation is set forth herein, shall be fixed by the Township Administrator provided that said rates of pay not exceed \$40.00 per hour.

**SECTION 9:** Compensation for employees in collective bargaining units shall be governed by the specific provisions of agreements between said units and the Township, or in the absence of an agreement, practices in effect at the time of adoption of this ordinance.

**SECTION 10:** Effective Date. This ordinance shall take effect upon final adoption and publication in accordance with the law.

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## CONSENT AGENDA

**Resolutions #23-7-178 through #23-7-181.** Read by title.

Motion by Todd, seconded by Ahn to adopt Resolutions #23-7-178 through #23-7-181.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-178****Amending Resolution #23-4-99 Authorizing Fireworks Permit at Bedens Brook Club  
For Date Change to September 3, 2023**

**BE IT RESOLVED** that Resolution #23-4-99 authorizing Bedens Brook Club to conduct a fireworks display on June 16, 2023 with a rain date of June 17, 2023 be amended to reflect a new date of September 3, 2023 due to cancellation of the approved dates.

**BE IT FURTHER RESOLVED**, approvals granted by the Police Department and Fire Marshall remain in effect.

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**RESOLUTION #23-7-179****Redemption of Tax Sale Certificate - #22000053**

**WHEREAS** the Township received payment for the redemption of Tax Sale Certificate #22000053 in the amount of \$5,657.06.

**BE IT RESOLVED** that a refund in the amount of \$5,657.06 be given to FIG 20, LLC FBO SEC PTY, P.O. Box 12225, Newark, NJ 07101 for the Redemption of Tax Sale Certificate #22000053 on Block 37003 Lot 6.56.

**Tax Lien Redemption**

Certificate Amount	\$ 1,092.32
Subsequent Charges	\$ 21.84
Redemption Penalty	\$ 1,043.19
Interest	\$ 34.71
Recording Fees	\$ 53.00
Other Fees	\$ 12.00
PREMIUM	\$ 3,400.00
 TOTAL	 \$ 5,657.06

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**RESOLUTION #23-7-180****Redemption of Tax Sale Certificate - #22000054**

**WHEREAS** the Township received payment for the redemption of Tax Sale Certificate #22000054 in the amount of \$5,699.07

**BE IT RESOLVED** that a refund in the amount of \$5,699.07 be given to FIG 20, LLC FBO SEC PTY, P.O. Box 12225, Newark, NJ 07101 for the Redemption of Tax Sale Certificate #22000054 on Block 37006 Lot 9.

## Tax Lien Redemption

Certificate Amount	\$ 1,128.23
Subsequent Charges	\$ 22.56
Redemption Penalty	\$ 951.62
Interest	\$ 31.66
Recording Fees	\$ 53.00
Other Fees	\$ 12.00
PREMIUM	\$ 3,500.00
 TOTAL	 \$ 5,699.07

**RESOLUTION #23-7-181****Redemption of Tax Sale Certificate - #22000045**

**WHEREAS**, the Township received payment for the redemption of Tax Sale Certificate #22000045 in the amount of \$11,078.85.

**BE IT RESOLVED** that a refund in the amount of \$11,078.85 be given to FIG 20, LLC FBO SEC PTY, P.O. Box 12225, Newark, NJ 07101 for the redemption of Tax Sale Certificate #22000045 on Block 34023 Lot 36.

## Tax Lien Redemption

Certificate Amount	\$ 1,659.43
Redemption Penalty	\$ 33.19
Subsequent Charges	\$ 4,049.14
Interest	\$ 172.09
Recording Fees	\$ 53.00
Search Fees	\$ 12.00
PREMIUM	\$ 5,100.00
 TOTAL	 \$ 11,078.85

Resolution #23-7-182. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolutions #23-7-182.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-182****Authorizing Shared Services Agreement with the Borough of Peapack & Gladstone for Chief Financial Officer, Tax Collector, Qualified Purchasing Agent and Other Accounting-Related Services**

**WHEREAS**, the “Uniform Shared Services and Consolidation Act” N.J.S.A. 40A:65-1 through 40A:65-35 (the “Act”), authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

**WHEREAS**, the Parties have identified an area where working together through shared services will result in positive outcomes for both municipalities; and

**WHEREAS**, the parties have had a shared service agreement since July 1, 2020 which expired on June 30, 2023; and

**WHEREAS**, the Parties wish to continue the Shared Services Agreement (“Agreement”) for Chief Financial Officer (“CFO”), Tax Collector (“TC”), Qualified Purchasing Agent (“QPA”) and other Accounting-related services; and

**WHEREAS**, Montgomery Township has agreed to continue providing the Borough of Peapack & Gladstone, effective July 1, 2023, with the services of its CFO, TC, QPA, and other Accounting-related services, pursuant to the terms and conditions set forth in the Shared Services Agreement between the Parties.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, Somerset County, New Jersey, that the Township Committee hereby approves the Township’s continued participation in the Shared Services Agreement with the Borough of Peapack & Gladstone for CFO, TC, QPA, Payroll and other Accounting-related services.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are authorized and directed to execute the shared services agreement.

**BE IT FURTHER RESOLVED** that a copy of the Shared Services Agreement will be available, pursuant to N.J.S.A. 40A:65-5.b., at the office of the Township Clerk for public inspection.

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Resolution #23-7-183. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-183.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-183****Authorizing Renewal of 2023-2024 Plenary Retail Consumption License –  
Aja Montgomery, LLC (Dba Aja Asian Cuisine & Lounge)**

**WHEREAS**, an application has been received for a Plenary Retail Consumption License; and

**WHEREAS**, an application has been made to the State of New Jersey, Division of Alcoholic Beverage Control (“ABC”) and filing fees have been paid to the Township and to the State of New Jersey, Division of Alcoholic Beverage Control; and

**WHEREAS**, an application for an Ad Interim Permit was applied for and issued by the Division of ABC June 26, 2023; and



**WHEREAS**, the Health Officer, the Police Director and Fire Inspector have inspected the applicant's property and have approved them as per reports filed with the Township Clerk; and

**WHEREAS**, no objections have been filed with the Township Clerk; and

**WHEREAS**, said application has been examined by the Township Clerk and the Township Clerk finds that:

- The applicant electronically submitted application forms to the State of New Jersey, Division of Alcoholic Beverage Control and are complete in all respects.
- The applicant is qualified to be licensed according to all statutory, regulatory and Local Government Alcoholic Beverage Control Laws and Regulations.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery Township Committee that the Township Clerk is hereby instructed to issue the following Alcoholic Beverage Control License for the year 2023-2024:

**PLENARY RETAIL CONSUMPTION**

1813-33-002-017 AJA Montgomery, LLC (dba AJA Asian Cuisine & Lounge)

Resolution #23-7-184. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-184.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-184**

**Authorizing Renewal of 2023-2024 Plenary Retail Consumption Licenses,  
Plenary Retail Distribution License – MTC I, II, III, IV**

**WHEREAS**, applications have been received for three (3) Plenary Retail Consumption Licenses and one (1) Plenary Retail Distribution License for MTC I, II, III, IV; and

**WHEREAS**, these licenses are inactive and required a Special Ruling from the Director of the Division of Alcoholic Beverage Control; and

**WHEREAS**, the Special Ruling to consider renewal for the 2022-2023 and 2023-2024 license terms(s) was granted on August 22, 2022; and

**WHEREAS**, applications have been made to the State of New Jersey, Division of Alcoholic Beverage Control and filing fees have been paid to the Township and to the State of New Jersey, Division of Alcoholic Beverage Control; and

**WHEREAS**, the Health Officer, the Police Director and Fire Inspector have approved them as per reports filed with the Township Clerk; and

**WHEREAS**, no objections have been filed with the Township Clerk; and

**WHEREAS**, said applications have been examined by the Township Clerk and the Township Clerk finds that:

- The applicant electronically submitted application forms to the State of New Jersey, Division of Alcoholic Beverage Control and are complete in all respects.
- The applicant is qualified to be licensed according to all statutory, regulatory and Local Government Alcoholic Beverage Control Laws and Regulations.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery Township Committee that the Township Clerk is hereby instructed to issue the following Alcoholic Beverage Control Licenses for the year 2023-2024:

**PLENARY RETAIL CONSUMPTION**

1813-33-009-002	MTC Restaurant I, LLC
1813-33-011-002	MTC Restaurant II, LLC
1813-33-012-002	MTC Restaurant III, LLC

**PLENARY RETAIL DISTRIBUTION**

1813-44-014-001	MTC Restaurant IV, LLC
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Resolution #23-7-185. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-185.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-185**

**Authorizing Montgomery Township to Enter into the New Jersey Cooperative Purchasing Alliance Cooperative Pricing Agreement**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the County of Bergen, hereinafter referred to as the "Lead Agency " has offered voluntary participation in the #CK04 New Jersey Cooperative Purchasing Alliance, a cooperative pricing system for the purchase of goods and services; and

**WHEREAS**, on this date, the Township Committee of Montgomery Township, County of Somerset, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services.

**NOW, THEREFORE BE IT RESOLVED** as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of Montgomery Township.

**AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Qualified Purchasing Agent, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage

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Resolution #23-7-186. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-186.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-186****Awarding a Bid for a Used Freightliner M2-106 Hook Lift Truck or Equivalent, Bid #01-2023**

**WHEREAS**, advertisement for bids for a 2015 or newer used FTLR M2-106 Hook Lift Truck (or equivalent), was duly published in the Courier News; and

**WHEREAS**, bids were received and opened on March 09, 2023 at 10:00 A.M.; and

**WHEREAS**, there was one (1) bid submitted as follows:

**BIDDER:** Robert H. Hoover & Sons, Inc.      **BID AMOUNT:** \$112,250.00

**WHEREAS**, the bid proposal of Robert H. Hoover & Sons, Inc., 149 Gold Mine Rd., Flanders, NJ 07836 in the amount of \$112,250 is the lowest responsible bidder for Bid #01-2023; and

**WHEREAS**, Robert H. Hoover & Sons, Inc. agreed to extend their bid offer until the July 6, 2023 Township of Montgomery Committee meeting.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of Montgomery Township the following:

1. Robert H. Hoover & Sons, Inc., 149 Gold Mine Rd., Flanders, NJ 07836 is determined to be the lowest responsible bidder for Bid #01-2023.
2. The Mayor or designee of Montgomery Township is hereby authorized to execute a contract with Robert H. Hoover & Sons, Inc.
3. The Chief Financial Officer has certified that funds are available to be drawn from the budget line item, 04-215-55-901-1699G, 2023 Capital Program.
4. Notice of the contract award shall be published in the Courier News.

**BE IT FURTHER RESOLVED** by the Township Committee of Montgomery Township, County of Somerset, State of New Jersey, in accordance with the Local Public Contracts Law, N.J.S.A 40A:11-1 et seq, the contract is awarded to Robert H. Hoover & Sons, Inc.

**BE IT FINALLY RESOLVED** that a copy of the resolution be forwarded to the CFO, QPA, and Department Head & Vendor for their records.

Resolution #23-7-187. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-187.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh  
**NOES:** None  
**ABSTAIN:** None  
**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-187**

**Approving 2023 Salaries for Non-Union Employees**

**WHEREAS**, the Township Committee of the Township of Montgomery, Somerset County, New Jersey desires to set 2023 salaries for all Township employees not covered under collective bargaining agreements.

**NOW, THEREFORE, BE IT RESOLVED** by the Montgomery Township Committee that 2023 annual salaries for all non-contracted employees retroactive to January 1, 2023 are established as follows:

Mayor	Devra Keenan	\$ 5,562.00
Deputy Mayor	Neena Singh	\$ 4,169.00
Township Committee Member	Vince Barragan	\$ 4,169.00
Township Committee Member	Patricia Taylor Todd	\$ 4,169.00
Township Committee Member	Dennis Ahn	\$ 4,169.00
Township Administrator/ Planning Director	Lori Savron	\$206,000.00
Police Director/Captain	Silvio Bet	\$185,781.00
Superintendent of Public Works	Arthur Villano	\$135,594.00
Construction Official/ Fire Marshall	Roy Mondì	\$134,898.00
Township Engineer	Mark Herrmann	\$133,900.00
Township Clerk	Lisa Fania	\$120,000.00
Dir. of Wastewater Operations	Christopher Lalicato	\$120,000.00
IT Director	John (Jack) Ferrara	\$115,000.00
Assistant Chief Financial Officer/ Deputy Tax Collector	Dale Melville	\$109,989.00
Parks and Recreation Director	John Groeger	\$108,150.00
Assistant Planning Director	Cheryl Chrusz	\$103,000.00
Asst. Superintendent of Public Works	Joseph Kane	\$102,648.00
Building Maintenance Foreman	Richard Dietrich	\$102,619.00
Tax Assessor	Glenn Stives	\$100,834.00
Chief Sewer Plant Operator	Keith DeFrancesco	\$ 96,918.00
Assistant Township Engineer	Justin Streleckis	\$ 94,760.00
Open Space & Stewardship Director	Lauren Wasilauski	\$ 93,730.00
Payroll Manager/Pension Coordinator	Darleen Hamilton	\$ 90,701.00
Assistant Chief Financial Officer	Claire Higgins	\$ 86,889.00
Parks Foreman	John Snyder	\$ 86,103.00

Personnel Coordinator	Letizia Troisi	\$ 84,460.00
Roads Foreman	Jeff Birkland	\$ 82,919.00
Senior Financial Analyst	Oluwaseyi Ochei	\$ 82,347.00
Senior Rec. Program Coordinator	Pauline Carr	\$ 80,114.00
Assistant Recreation Director	Christopher Zimmerman	\$ 74,160.00
IT Specialist	Pasquale Colucci	\$ 73,903.00
Laboratory Supervisor	Subarna Mozumder	\$ 65,457.00
Recreation Program Coordinator	VACANT	\$ 00,000.00
Community Information Officer (P/T)	Tamara Garaffa	\$ 38.43 p/hr.
Administrative Assistant	Tamarah Novak	\$ 38.39 p/hr.
Administrative Assistant	Deborah Axtt	\$ 35.34 p/hr.
Executive Secretary	Vacant	\$ 00.00 p/hr.

Resolution #23-7-188. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-188.

#### **ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

#### **RESOLUTION #23-7-188**

#### **Approval to Submit a Grant Application and Execute a Grant Contract With The New Jersey Department of Transportation for Township Line Road Improvements Project**

**WHEREAS** the Township of Montgomery wishes to apply for Municipal Aid funding from the New Jersey Department of Transportation for improvements related to pavement rehabilitation, signage, striping, and miscellaneous construction on portions of Township Line Road.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee, Township of Montgomery formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2024-Township Line Road Improvements-00503 to the New Jersey Department of Transportation on behalf of the Township of Montgomery.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Montgomery and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Resolution #23-7-189. Ready by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-189.

#### **ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-189****Authorizing a Sewer Participation Agreement in the Cherry Valley Sewage Treatment Plant with Ant Jenndi, LLC, for 1147 And 1149 Route 601 (Block 26001, Lots 25 And 26)**

**BE IT RESOLVED** by the Township Committee, Township of Montgomery, that the Mayor and Clerk are hereby authorized to execute a Sewer Participation Agreement with Ant Jenndi, LLC, related to sewer capacity in the Cherry Valley Sewage Treatment Plant for Block 26001, Lots 25 and 26, subject to review and approval of the Township Engineer and Township Attorney as to form and content.

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Resolution #23-7-190. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-190.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-190****Authorizing a Sewer Participation Agreement in the Cherry Valley Sewage Treatment Plant with Jennifer Hartshorne, Executrix of the Estate Of Valerie Hartshorne for 404 Route 518 (Block 26001, Lot 28)**

**BE IT RESOLVED** by the Township Committee, Township of Montgomery, that the Mayor and Clerk are hereby authorized to execute a Sewer Participation Agreement with Jennifer Hartshorne, Executrix of the Estate of Valerie Hartshorne, related to sewer capacity in the Cherry Valley Sewage Treatment Plant for Block 26001, Lot 28, subject to review and approval of the Township Engineer and Township Attorney as to form and content.

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Resolution #23-7-191. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-191.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-191****Authorizing Award of Contract to Timmerman Equipment Company for the Purchase of One ELGIN RegenX Street Sweeper**

**WHEREAS**, exemptions from competitive bidding are allowed for items/services purchased through a New Jersey State CO-OP per N.J.S.A. 40A:11-11; and

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes two or more contracting units to enter into a cooperative pricing agreement for the purchase of work, materials and supplies; and

**WHEREAS**, the Township of Montgomery has determined the following cooperative pricing system identifier Sourcewell Contract #093021-ELG for the purchase of one ELGIN RegenX Street Sweeper provided the Township with the most competitive price for this item; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds available for this purchase in Account Numbers 04-215-55-901-1699, 04-215-55-901-1686, 04-215-55-901-1660, 04-215-55-901-1576, 04-215-55-901-1542, 08-215-55-901.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery that the purchase of one ELGIN RegenX Street Sweeper at a price not to exceed an amount of \$348,496.17 shall be authorized through the utilization of the Sourcewell Contract to:

Timmerman Equipment Company  
PO Box 71  
Whitehouse Station, NJ 08888

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Resolution #23-7-192. Read by title.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-192.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-192**

**Authorizing Relief for Road Opening Permit Restriction for Rolling Hill Road – New Jersey American Water**

**WHEREAS**, New Jersey American Water (“NJAW”) requested relief from the road opening moratorium for Rolling Hill Road to replace a failing water main; and

**WHEREAS**, Rolling Hill Road was reconstructed in November 2019 and is on restriction from road opening permits until November of 2024; and

**WHEREAS**, there have been several water main breaks since the completion of the road reconstruction project that have required emergency repairs, caused road damage, water service interruptions, and continued water main breaks could further deteriorate the road; and

**WHEREAS**, replacement of the water main will increase water volume for firefighting capacity, as well as restore reliable water service and water quality for residents; and

**WHEREAS**, Township Engineer, Mark Herrmann, has reviewed NJAW’s request and recommends relief from the moratorium subject to reasonable conditions he will determine, including but not limited to, full width resurfacing of the affected portions of Rolling Hill Road at NJAW’s expense.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery, that the request for relief from the road opening moratorium for Rolling Hill Road by NJAW is hereby approved.

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**APPROVAL OF MINUTES**

Committee Member Todd moved to approve the Regular and Executive Session Meeting Minutes of June 15, 2023, seconded by Ahn and carried unanimously.

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## PAYMENT OF BILLS

Committee Member Todd moved to approve the Bill List, seconded by Ahn and carried unanimously.

**WHEREAS**, the Township Committee of the Township of Montgomery has received bills to be paid as listed; and

**WHEREAS**, the Chief Financial Officer and the Township Administrator have reviewed these bills and have certified that these bills represent goods and/or services received by the Township, that these are authorized and budgeted expenditures and that sufficient funds are available to pay these bills.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Montgomery as follows:

1. That these bills are hereby authorized for payment; and
  2. That checks in the proper amounts are prepared and that necessary bookkeeping entries are made; and
  3. That the proper Township Officials are authorized to sign the checks.
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## CORRESPONDENCE

Municipal Clerk, Lisa Fania, explained that the Township had received an email from Rikki Massand acknowledging the retirement of Manuela Miracle from the Somerset County Library System

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## NEW BUSINESS

There were no items of new business.

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## TOWNSHIP COMMITTEE REPORTS

Committee Member Todd reported the following:

### Inclusion & Equity Committee

- The Committee did not meet this month – Next meeting August 2<sup>nd</sup>

### Landmarks Commission

- Members of the Commission attended a meeting of the New Jersey Historical Commission where discussion was held regarding development of the New Jersey black heritage trail and input was provided for locations throughout Montgomery to be considered for inclusion.
- 

Committee Member Ahn reported the following:

### Economic Development Commission:

- The Commission did not meet this month – Next meeting August 7<sup>th</sup>
  - Plans are underway for the Fall Art show - October 27<sup>th</sup> – 29<sup>th</sup>
-



**Shade Tree Committee:**

- The Committee did not meet this month – Next meeting September 20<sup>th</sup>
- 

Deputy Mayor Singh reported the following:

**Recreation Committee:**

- The Fireworks event was a great success. Deputy Mayor Singh acknowledged and commended the efforts of the Parks and Recreation Department, Public Works, Police, Fire, and EMS.
- Efforts are underway for the selection of a location for the “all access” playground
- Discussions regarding pickleball courts are in process
- Girl Scouts’ Gold Award project – the installation of bird nesting boxes and kindness gardens at Van Horne Park

**Board of Health:**

- Discussion was held regarding the Township’s septic system licensing program including means of outreach to residents
  - New employee Kiele Cruse
  - Opioids Settlement Grant Award
- 

**ADMINISTRATOR’S REPORT**

There was no report as Ms. Savron was not present.

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**FUTURE AGENDA ITEMS**

July 20: Communications Tower

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Resolution #23-7-193. Read in full.

Motion by Todd, seconded by Ahn to adopt Resolution #23-7-193.

**ROLL CALL**

**AYES:** Ahn, Todd, Deputy Mayor Singh

**NOES:** None

**ABSTAIN:** None

**ABSENT:** Barragan, Mayor Keenan

**RESOLUTION #23-7-193****Executive Session**

**BE IT RESOLVED** by the Township Committee of the Township of Montgomery, Somerset County, New Jersey as follows:

1. The Township Committee will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act.
2. The general nature of the subjects to be discussed in this session are as follows:
  - Potential acquisition of property for open space, conservation, recreation and/or municipal purposes: Block 15002, Lot 1 ("Tucker"); Block 11001, Lot 35 ("Hunt")
3. It is unknown precisely when the matter discussed in this session will be disclosed to the public. Acquisition of property and settlement of litigation shall only be approved by the Township Committee in a public session.
4. The Township Committee will return to Regular Session and may take further action.
5. This Resolution shall take effect immediately.

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### RETURN TO REGULAR SESSION

The Township Committee reconvened the regular session at 7:39 p.m. on motion by Todd, seconded by Ahn and carried unanimously.

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### ADJOURNMENT

The Township Committee adjourned at 7:39 p.m. on motion by Todd, seconded by Ahn and carried unanimously.

  
\_\_\_\_\_  
Lisa Fania, RMC  
Township Clerk

Date Approved: \_\_\_\_\_